

Chapter 8 - Award and Execution of Contract

After ODOT receives bids for a project, ODOT has up to 30 calendar days to award the contract to the successful bidder. (Referenced in Section 00130.10.)

Before ODOT can determine a bid is responsive, it must, among other things, assure that the bidder has complied with the required Disadvantaged Business Enterprise (DBE) Commitment and also complied with statutory requirements for disclosure of subcontractors.

The Construction Contracts Section notifies the successful bidder of the award and sends contract booklets and requirements for bonds and insurance to the successful bidder. This also includes the required certification that the Contractor has an employee drug testing program.

After it receives the properly executed contract documents, including bonds and insurance, from the successful bidder ODOT has 7 calendar days to execute the contract. Referenced in Section 00130.50(b).

After executing the contract, ODOT has 5 calendar days to issue the Notice To Proceed to the Contractor. Referenced in Section 00130.90. Among other things, the Notice To Proceed indicates that the Contractor has furnished appropriate bonds and insurance and the contracts have been executed.

The Project Manager (PM) must not allow the Contractor to start any work on the project site until the Construction Contracts Section has issued the Notice To Proceed.

As stated in Section 00130.80 and 00130.90, the Contractor may request an adjustment of contract time if ODOT fails to perform its duties within the times specified in the contract and the contractor is actually delayed as a result. Refer to Chapter 13 - Contract Time.

The Construction Contracts Section is responsible for assuring that appropriate bonds and insurance, except for railroad insurance, remain in effect. Bonds, except in unusual instances, remain in effect without further action. Insurance, however, must be renewed periodically. Do not allow a Contractor to work if its insurance has expired. Contact the Construction Contracts Section if you have questions.